



NCA FORM D

NATIONAL COMMUNICATIONS AUTHORITY
(NCA), GHANA

Payment Receipt No:

Date:

Application for Dealership Licence

(Application to be submitted in duplicate).

1. Service Options:

Please tick service for which licence is sought. Complete and submit application for selected service.

- i. **Class A** – Sales, installation, repairs and maintenance of fixed line phones, mobile and fixed cellular phones, fax machines, low power cordless phones, PABX with capacity of up to 50 lines and all necessary accessories.
- ii. **Class B** – Sales of installation, repairs and maintenance Class A equipment, HF/VHF/UHF Radio equipment, line extenders, minor network installation including switching equipment of up to 300 line capacity, TVRO (Free on Air), ISM band equipment and its accessories.
- iii. **Class C** – Sales installation, repairs and maintenance of Class A & B equipment, major network installation including switching equipment of more than 300 lines capacity, licensed band radio equipment, VSATs and all necessary accessories.

1b. Please list all equipment you intend to deal in:

1c. Fees:

ITEM	CLASS A	CLASS B	CLASS C
Application Fees	US\$100	US\$100	US\$100
Annual Renewal Fees	US\$500	US\$1000	US\$2000

2. Contact Information:

2.1 Name of Authorized Applicant: _____

2.2 Address (Location/ Postal): _____

2.3 Telephone/Fax Numbers: _____

2.4 E-mail: _____

3. Corporate Profile:

3.1 Registered Name of Company: _____

3.2 Registration Number: _____

3.3 Date of Incorporation: _____

3.4 Date of Commencement of Business: _____

3.5 Address (Head Office): _____

3.6 Telephone & Fax Numbers: _____

3.7 Total number of outlets/stores in Ghana: _____

(Provide on a separate sheet, as attached, the name, house number, location and town of the outlets/shops)

4. Ownership Structure:

4.1 Directors:

S/N	NAME OF DIRECTORS	ADDRESS	NATIONALITY

4.2 Shareholders:

S/N	NAME OF SHAREHOLDERS	ADDRESS	NATIONALITY

Attach Certificate of Incorporation, Certificate to Commence Business, ,Certified True copy of Regulations and Tax Clearance Certificate, where applicable.

5. Experience:

Provide full particulars of the company's experience and expertise, including those of its Partners, Suppliers, Contractors, and Providers of Technical support (*if applicable*).

6. Profile of Technical Staff :

(Provide on a separate sheet, as attached)

7. Project Feasibility:

(Not applicable to Applicants for a Class A licence).

A feasibility report is required to accompany your application. This should include details on the following items of information:-

- 7.1 Business and Market Analysis relative to proposed telecommunications undertaking;
- 7.2 Code of Practice/Compensation for loss of Service;
- 7.3 Implementation Schedule and Growth Plan;
- 7.4 Ownership, Organisation and Management Structure, including Staffing and Training;
- 7.5 Location & Coverage of Service;
- 7.6 Financial Projections, including Fundamental Assumptions, Tariff Structure, Profit & Loss Accounts, and Cash-Flow statements over the licenced period as well as Project Financing arrangements.

8. Number of Employees (Actual and/or Proposed): _____

9. Undertaking:

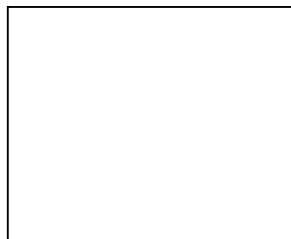
I/We _____ hereby certify that the information supplied in this application form is true to the best of my/our knowledge and I/We hereby give an undertaking that upon the grant of the Licence, I/We shall abide by the terms and conditions upon which the Licence is granted. I/We accept that my/our Licence shall be revoked and the appropriate penalty applied if it is established that I/We have been granted the Licence based on inaccurate information provided.

Signed _____

(Company Seal or Stamp)

Date _____

10. Authorised Applicant to submit two (2) recent passport size photographs.





**NCA FORM D
(No. 3.7)**

**NATIONAL COMMUNICATIONS AUTHORITY
(NCA), GHANA**

**ADDITIONAL
INFORMATION SHEET**

PROVIDE THE NAME, HOUSE NUMBER, LOCATION AND TOWN OF THE
OUTLETS/SHOPS

i. Name:

House Number:

Location:

Town:

ii. Name:

House Number:

Location:

Town:

iii. Name:

House Number:

Location:

Town:

iv. Name:

House Number:

Location:

Town:

- v. Name:
House Number:
Location:
Town:

- vi. Name:
House Number:
Location:
Town:

- vii. Name:
House Number:
Location:
Town:

- viii. Name:
House Number:
Location:
Town:

- ix. Name:
House Number:
Location:
Town:

- x. Name:
House Number:
Location:
Town:

